



10 Woodlands Drive 50  
Singapore 738853  
Telephone: (65) 62697410  
Facsimile: (65) 63671165  
Website:  
[www.woodlandspri.moe.edu.sg](http://www.woodlandspri.moe.edu.sg)  
Email: [wdp@moe.edu.sg](mailto:wdp@moe.edu.sg)

## Woodlands Primary School

Reference 23 / 2017

9 February 2017

Dear Parents / Guardians

### **Cultivating the Love of Reading**

To develop the love of reading and cultivate a habit of reading a variety of books, we seek your support for the following initiatives.

#### **1. Reading Journals**

In collaboration with the National Library Board, we will issue two booklets to pupils each semester. These booklets are known as Reading Journals. The Reading Journals showcase a list of recommended books that your child can borrow from any Regional Library. After borrowing and reading these books, your child will need to complete the activities found in the booklet.

To monitor the reading process, the two booklets will be collected by your child's form teacher each semester in May and October respectively. We seek your support in encouraging your child to read.

#### **2. National Library Membership Registration**

A National Library Membership Form is attached. It is free for Singaporeans. Foreign pupils will pay a one-time registration fee of \$10.50 in cheque only. The school wishes to encourage all Singaporeans and foreign pupils to be a member of the National Library.

Please return the membership form and related documents to your child's form teacher by **20 February 2017**.

Thank you.

Yours sincerely  
Madam Sithi Salmah  
Library Coordinator

**Library Membership Registration Consent Form**  
(For Education Institutions)  
(This form will require 5 minutes to complete.)

I, \_\_\_\_\_ (Parent's name and NRIC No.) hereby authorize the teacher of \_\_\_\_\_ (Name of School) to register my child to be a library member.

Please provide details of your child below:

<b>Name of Child:</b>			
<b>Birth Certificate No.:</b>		<b>Class:</b>	
<b>Gender:</b>	Male / Female *	<b>Date of birth (DD/MM/YY):</b>	
<b>Nationality:</b>	Singaporean / Permanent Resident / Foreigner *		
<b>Race:</b>	Chinese / Malay / Indian / Others *		
<b>Residential Address:</b>			
<b>Contact No.:</b>			
<b>Email:</b>			

\* Please circle accordingly

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

**Notes for teachers and parents:**

To ensure successful registration, please attach photocopies of the necessary documents and cheque to this form.

A photocopy of the document is required:	SINGAPOREANS & PERMANENT RESIDENTS			FOREIGNERS
	0 - 6 Years	7 - 14 Years	15 Years & Above	Foreign Students
Birth Certificate			-	Passport + Student Pass / Re-entry Permit
Document to verify PR status (if applicable)	✓	✓	-	
One Parent's NRIC	✓	✓	-	
Own NRIC (Pink / Blue)	-	-	✓	

Please note that cash payment will not be accepted. Only payment through cheque will be accepted. All cheques should be crossed and **made payable to: NATIONAL LIBRARY BOARD** with the correct amount.

**Singaporeans:** Annual membership is free.

**Permanent Residents:** A one-time non-refundable registration fee of \$10.50 is charged. Annual membership is free.

**Foreigners:** Foreign students studying full-time in MOE schools and the Polytechnics will have the annual subscription of \$42.80 waived. A one-time registration fee of \$10.50 per student still applies.

From 2 Feb 2015, all NLB members must use their *myLibrary* ID to access electronic resources, check library accounts or place reservations online. Register now at <https://account.nlb.gov.sg>

For details on Library Membership, please visit our website: [www.nlb.gov.sg](http://www.nlb.gov.sg)