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Woodlands Primary School

Reference: OIA / 2017

3 January 2017

Dear Parents/Guardians,

Buddy System 2017

As part of the school's effort to orientate the new Primary 1 pupils and help them assimilate into the school's culture, arrangements have been made for our Primary 3 pupils to be buddies to our new cohort of Primary 1 pupils in 2017.

2 The Buddy System will take place over **three days**, from **3 January 2017 to 5 January 2017**, during the P1 recess **from 9.15am to 9.45am**.

3 Your child/ward has been assigned a Primary 3 buddy to take care of him/her during the Primary 1 recess. The Primary 3 buddy has been briefed on his/her duties and roles as a buddy. He/She will assist to orientate and familiarise your child/ward with the school environment and model the way in queuing up, buying of food and going to the washrooms.

4 To ensure that our pupils know the names of their buddies and for easy identification, the Primary 1 and Primary 3 pupils have exchanged a "Buddy Slip".

5 We seek your support to:

- get your child/ward to remember the name of his/her buddy
- remind your child/ward to be polite and respectful to his/her buddy
- reiterate the importance of him/her handling his/her own pocket money

6 Should you require any clarification, please contact your child's form teacher at 6269 7410 (General Office).

7 We look forward to a happy and productive partnership with you.

Thank you.

Yours sincerely,

K.G. Menon (Mr)
HOD Student Management