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## Woodlands Primary School

Reference 33 /2018

08 February 2018

Dear Parents/Guardians

### ONE-DAY LEARNING JOURNEY TO JOHOR BAHRU, MALAYSIA FOR P4 PUPILS

1 Woodlands Primary School is organising a 1-day learning journey to Johor Bahru, Malaysia, for all Primary 4 pupils on 12 and 13 March 2018.

2 Through this learning journey, we hope to:

- develop in our pupils the 21st Century Competencies of global awareness and cross-cultural skills and sensitivities;
- expose pupils to the history, geography and culture of Malaysia and allow them to gain a better awareness of the place of Singapore in the World;
- deepen pupils' commitment and rootedness to Singapore;
- enable our pupils to develop respect, resilience, adaptability and independence.

3 The itinerary includes:

- A visit to **Malay Cultural Village** where pupils will experience local culture and way of life in an authentic kampong setting.
- A visit to **Zenxin Organic Farm** where pupils will gain insightful knowledge and understanding of diversity of agriculture and geography of Malaysia.

4 Pupils will be divided into two groups. The first group will go on Monday, 12 March and the second group will go on Tuesday, 13 March. Pupils will report to school at 6.30 a.m. and are expected to return back to school at approximately 6.00 p.m.

12 March 2018 (Monday)	13 March 2018 (Tuesday)
Adaptability 2, 3 and 5	Adaptability 1, 4, 6A and 6B

5 The cost breakdown of the programme is as follows:

Category	Subsidy from School	Parent's Co-Payment	
		Cash	Edusave
<b>Singapore Citizens</b>	\$55.40	Nil	\$13.85
<b>Singapore Citizens</b> who are on <u>MOE / School-based Financial Assistance Scheme</u>	\$69.25	Nil	Nil
<b>Non-Singapore Citizens</b> <i>i.e. Singapore Permanent Residents and International Students]</i> <i>Refer to para 6 for visa application</i>	\$55.40	\$13.85	Nil

The package cost includes return coach fare, meals (breakfast, lunch and tea break), and admission fees to places of interest, land tour and insurance.

- 6 Non-Singapore citizens from the following countries are required to submit a visa application for entry to Malaysia:

Countries	Visa Application Fees (Fees to be borne by parents)
Sri Lanka, Bangladesh, Myanmar & Nepal	\$55
China	\$60
India	\$70

The appointed tour agency will assist with the visa applications.

- 7 If you consent to your child's/ward's participation in this learning journey, please complete the attached Consent Form (Annex A) and Payment Advice (Annex B). Do submit them together with the necessary documents (stated in Annex A section F) to your child's/ward's form teacher by Thursday, 15 February 2018.
- 8 There will be a parents' briefing on **Wednesday, 28 February 2018 from 5.00pm to 6.00pm** for parents whose children are going on the trip. Please indicate your attendance in Annex A section E.
- 9 In the event that you do not wish for your child/ward to participate in this learning journey, please complete the Opt-Out Reply Form (Annex C) and return it to your child's/ward's form teacher by Thursday, 15 February 2018.
- 10 Do feel free to contact your child's/ward's form teacher or General Office at 62697410 should you need any clarification or assistance.
- 11 We look forward to your child's/ward's participation in this enriching learning journey.

Yours sincerely



Winnie Tan (Miss)  
Principal

Enclosed :

- Annex A Consent form
- Annex B Payment Advice
- Annex C Opt-out Reply slip

**CONSENT FORM**

**ONE-DAY LEARNING JOURNEY TO JOHOR BAHRU, MALAYSIA FOR P4 PUPILS  
12 & 13 March 2018**

**A) PARENTAL CONSENT AND AGREEMENT**

I, \_\_\_\_\_, parent of \_\_\_\_\_ (4 Adp )  
(Name of Parent / Guardian) (Child's name) (Class)

- (i) allow my child to participate in the learning journey to Johor Bahru and any other meetings relating to the preparation for this programme.
- (ii) agree to pay the full package cost of \$69.25 should my child/ward be absent on the day of trip without any valid reason. Medical certification is required if your child is unwell on the day of the trip.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**B) PERSONAL PARTICULARS OF CHILD**

Name in Block Letters: \_\_\_\_\_ Class: Adaptability \_\_\_\_  
(according to Passport)

BC No: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: F / M

Nationality : \_\_\_\_\_ Blood Group : \_\_\_\_\_

Passport No : \_\_\_\_\_ Passport Expiry Date : \_\_\_\_\_

**C) CONTACT DETAILS**

Emergency Contact Person (Please provide at least one contact person) :

No	Name of Next-of-Kin	Relationship to Pupil	Contact No
1			
2			

**D) STUDENT MEDICAL RECORD**

Please complete your child's/ward's existing medical condition(s) in the table below:

Medical Condition	Yes/No	If yes, please state the special precaution to take for my child/ward. <i>[Please attach supporting <u>medical</u> information from the attending doctor(s)]</i>
Epilepsy	Y / N	
Periodic Loss of Consciousness	Y / N	
Heart Condition E.g. blood pressure, circulatory condition	Y / N	
Ear Disorder	Y / N	
Respiratory Disorder e.g. Asthma	Y / N	
Food Allergies e.g. egg, peanuts	Y / N	
Other Allergies e.g. drug, medication, insect bites and stings	Y / N	
Is your child/ward on <u>regular</u> medication?	Y / N	
Has your child/ward been specifically told to modify his/her physical activity or exercise participation due to his/her medical condition?	Y / N	
Has your child/ward ever had any injury or bone/joint condition that may be aggravated by vigorous exercises or activities? E.g. arthrities	Y / N	
Other relevant medical information E.g. diabetes, high cholesterol	Y / N	
Does your child/ward have a special dietary requirement?  If NO, your child will be having non-vegetarian Halal meal.	Y / N	Please tick: <input type="checkbox"/> Vegetarian  <input type="checkbox"/> Others: _____

**E) BRIEFING FOR PARENTS**

Please indicate whether you are able to attend the briefing on Wednesday, 28 February 2018 from 5.00pm to 6.00pm in school.

I will be able to attend.     I will not be able to attend.

Number of parents attending: \_\_\_\_\_

**F) SUBMISSION OF DOCUMENTS AND PAYMENT**

<b>Singapore Citizen</b>	<b>Non-Singapore Citizen (No VISA application)</b>	<b>Non-Singapore Citizen (With VISA application)</b>
<input type="checkbox"/> Consent Form ( <i>Annex A</i> ) <input type="checkbox"/> Payment Advice ( <i>Annex B</i> ) <input type="checkbox"/> Photocopy of child's passport ( <i>particular's page</i> )	<input type="checkbox"/> Consent Form ( <i>Annex A</i> ) <input type="checkbox"/> Payment Advice ( <i>Annex B</i> ) <input type="checkbox"/> Photocopy of child's passport ( <i>particular's page</i> ) <input type="checkbox"/> Photocopy of child's entry/ re-entry permit/student pass/dependant pass etc	<input type="checkbox"/> Consent Form ( <i>Annex A</i> ) <input type="checkbox"/> Payment Advice ( <i>Annex B</i> ) <input type="checkbox"/> Child's <u>original</u> passport <input type="checkbox"/> Child's <u>original</u> entry/ re-entry permit/student pass/ dependant pass etc <input type="checkbox"/> Cash for visa application <input type="checkbox"/> Passport-size photo ( <i>1 piece</i> )

\* All passports must be valid for a minimum of 6 months from date of departure.

Annex B

PAYMENT ADVICE

ONE-DAY LEARNING JOURNEY TO JOHOR BAHRU, MALAYSIA FOR P4 PUPILS  
12 & 13 MARCH 2018

Pupil's Name: \_\_\_\_\_ Class: Adaptability \_\_\_\_\_

PAYMENT MODE

Tick	Category	Amount	Action by Parent
	<b>Singapore Citizen</b>	\$13.85	Complete the attached Edusave Withdrawal Form. <i>(You may call 62600777 for enquiry on Edusave account balance.)</i>
	<b>Singapore Citizen</b> who are in <u>MOE / School-based Financial Assistance Scheme</u>	Nil	No action is required for payment.
	<b>Non-Singapore Citizen</b> <i>(including S'pore PR &amp; International Student)</i>	\$13.85	Cash or cheque payment • All cheques to be made payable to "Woodlands Primary School"
	<b>Visa Application Fees for Non-Singapore Citizen</b> <i>(if applicable)</i>		Indicate visa application fees amount and submit <b>cash</b> payment. <i>(Please refer to cover letter para 6 for VISA charges)</i>

\_\_\_\_\_  
Name of Parent/Guardian

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Annex C

To:  
The Principal  
Woodlands Primary School

OPT-OUT REPLY SLIP

ONE-DAY LEARNING JOURNEY TO JOHOR BAHRU, MALAYSIA FOR P4 PUPILS  
12 & 13 March 2018

I, parent/guardian\* of \_\_\_\_\_ from  
Adaptability \_\_\_\_\_, have taken note of the letter on the overseas learning journey to Johor  
Bahru, dated on 8 February 2018.

I **do not allow** my child/ward\* to participate in the overseas learning journey to Johor  
Bahru.

\_\_\_\_\_  
Name of Parent/Guardian\*                      Signature                      Date

Contact No. \_\_\_\_\_ (Home) \_\_\_\_\_ (HP)

*\*Please delete accordingly*

