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Singapore 738853
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www.woodlandspri.moe.edu.sg
Email: wdp@moe.edu.sg

Woodlands Primary School

Reference : 96/2017

04 October 2017

Parent of «Childs_Name»
Blk «Mailing_Address»

Please take note:

Your child's class:

P1 RESPECT
«M_2018_CLASS»

Dear Parents/Guardians of «Childs_Name»

On behalf of the school, I would like to warmly welcome you and your child to Woodlands Primary School. We are excited to have your child join the school, and we look forward to partnering you in your child's education for the next 6 years. To prepare your child for Primary 1 in 2018, we have arranged the following programmes:

P1 Administration Day	: 19 and 20 October 2017 (Thursday and Friday)
P1 Orientation Day	: 9 November 2017 (Thursday), 9am

P1 ADMINISTRATION DAYS (19 and 20 October 2017)

2 The school has scheduled 19 and 20 October 2017 as P1 Administration Days for parents to complete some admission-related documents and purchase the essential schooling items. You may come to school at any time at your convenience from 8.30 a.m. to 5.00 p.m.

3 Parents will be required to complete the following documents:

Document	Remarks
Pupil Data Form	For submission to Ministry of Education
Pupil Particulars Form	For school to know your child better
Edusave Enrichment Programme Standing Order	For parent's consent on the use of your child's Edusave Account for enrichment programmes.
GIRO Application Form	For parent's GIRO authorisation for the deduction of school and miscellaneous fees. To facilitate the completion of the form, please bring along the necessary bank account details.
Travel Declaration Form	For school to know your child's travel plan during November/December 2017

4 The school bookshop and uniform counter will be open for parents to purchase their children's schooling essentials.

5 We would strongly encourage parents to make the purchases during P1 Administration Days to avoid long queues on P1 Orientation Day and year-end sale period.

Supplier	Items	Payment Mode
Pacific Bookstores	<ul style="list-style-type: none"> Textbooks & Workbooks Stationery School Shoes & Socks 	<ul style="list-style-type: none"> Cash Credit & Debit Card (Visa/Mastercard) NTUC Back to School Vouchers CDAC Vouchers
	<ul style="list-style-type: none"> School Handbook Personalised iron-on name tags <p>Parents will make payment for the school handbooks and name tags to the bookshop. After which, the school will make arrangements to distribute these items to your child on P1 Orientation Day.</p>	
	<p>Home delivery is available. Delivery charges apply. For more information, please refer to https://www.pacificbookstores.com/</p>	
P1 Booklist will be distributed on P1 Administration Day		
Sowell Garment Pte Ltd	<ul style="list-style-type: none"> School Uniforms School PE Attire 	<ul style="list-style-type: none"> Cash Cheque NTUC Back to School Vouchers CDAC Vouchers

P1 ORIENTATION DAY (09 NOV 2017)

6 The P1 Orientation will be held on Thursday, 9 November 2017 from 9.00 a.m. to 11.00 a.m. All children are required to report to school with their parents by 8.45 a.m.

7 Our teachers will familiarise your child with the school environment and get to know their teachers and classmates. Parents/ guardians will attend a briefing in the hall on school programmes and preparation for first day of school.

8 Please note that as the school has limited parking facilities, we would appreciate that parents who drive to park your vehicle at the HDB multi-story car parks nearby, located at Block 891C and 895D. We seek your understanding and apologize for any inconvenience caused.

SCHOOL BUS TRANSPORT

9 The school bus operator, JK59 Transport Pte Ltd will set up a registration counter in the canteen on P1 Orientation Day, from 11.00 a.m. to 12.00 noon for parents who wish to engage their services.

10 Alternatively, parents may contact the company at 6465 5959 for more information and registration.

Information & Instructions for Applications

MOE FINANCIAL ASSISTANCE SCHEME (MOE FAS)

OBJECTIVE

- The objective of the MOE FAS is to help financially **needy** Singaporean students in Government and Government-aided Schools to meet basic schooling expenses.

ELIGIBILITY CRITERIA

- Student must be a Singapore citizen enrolled in a Government or Government-aided school and meets either one of the following criteria:
 - His or her family's gross household income (GHI) as at the time of application does not exceed \$2,500 per month; or
 - His or her family's per capita income (PCI) as at the time of application does not exceed \$625 per month.

PCI = Monthly GHI / No. of members in the household

HOUSEHOLD MEMBERS

- Household members include the student, his/her parents, grandparents, and unmarried siblings living at the same address. Other dependents living at the same address may be included on a case-by-case basis. They include:
 - Relatives who are old or sick and are unemployed and dependent on the family; and
 - Child dependant (where the family is the legal guardian).

GROSS HOUSEHOLD INCOME

- Gross household income or "GHI" is the total combined income of all family members who stay in the same household. This includes any **regular** allowances and employee's CPF contribution. Income from other sources (e.g. pension, alimony and rental income) must also be included when calculating a family's GHI.
- The following sources of income would not be considered in the computation of GHI:
 - National Service allowance earned by NS men; and
 - Severance compensation and insurance payouts.
- If an income earner is on no-pay leave as at the date of application for the MOE FAS, and the total period of his or her no-pay leave is 6 months or less, his or her last drawn income will be included when calculating a family's GHI.
- For students who are staying with one or more legal guardians, the income of all the legal guardians who are staying in the same household will be taken into account when calculating the GHI for the student's family.

BENEFITS

- Types of benefits provided under MOE FAS:

Item	Academic Level		
	Primary	Secondary	Pre-U
School Fees	Not applicable	Full waiver of \$5.00 per month	Full waiver of \$6.00 per month
Standard Miscellaneous Fees	Full waiver of \$6.50 per month	Full waiver of \$10.00 per month	Full waiver of \$13.50 per month
Textbooks	Free textbooks		Not applicable
School Attire	Free school attire		Not applicable

Item (Continued)	Academic Level		
	Primary	Secondary	Pre-U
Transport Subsidy	50% of school bus fares for students taking school bus*; or \$120 transport credits per annum^ for students taking public transport	\$120 transport credits per annum^ for students taking public transport	
Bursary	Not applicable		\$750.00 per annum

* The school bus subsidy will only be provided from the month after your application is approved. There will be no reimbursement or retrospective subsidy for school bus fares incurred in the months prior or in which your application is approved.

^ The public transport subsidy will be pro-rated based on the number of remaining months in the calendar year in which your application is approved.

EFFECTIVE MONTH FOR FINANCIAL ASSISTANCE

9. Schools will process your application promptly if you have provided the complete information indicated in the application form. If your application is approved before the end of the month, your child will be placed on the MOE FAS in the following month. There will be no reimbursement or retrospective subsidies provided in respect of expenditure on the items set out in the table found at paragraph 8 above.

DOCUMENTS TO SUBMIT

10. Please submit the following documents together with the application form:
- For household members who are **employed** - latest payslip or a letter from the employer certifying gross income, and CPF Transaction Statement for past 12 months.
 - For household members who are **self-employed** :
 - latest Income Tax Notice of Assessment and CPF Transaction Statement for past 12 months;
 - If the member is not required to pay tax or the latest tax assessment does not reflect his or her current income status, the member is to complete an **additional** declaration at Annex II.
 - For household members who are **unemployed and below age 62** and are not undertaking full-time studies or are undergoing full-time National Service – to complete declaration as enclosed in Annex II and CPF Transaction Statement for past 12 months.
 - Copies of NRIC of household members, other than parents and unmarried siblings of the child. If there are other dependent children without NRIC, please submit copies of legal documents to show that they are staying in the same household.
 - Any other documents as and when required by the school for the purpose of verifying the income.**

NEED A NEW COMPUTER AT SUBSIDISED PRICE?

11. Students from low income households who wish to own a new computer at a subsidised price can apply for one under the NEU PC Plus Programme administered by Info-communications Media Development Authority (IMDA). Under this Programme, each eligible household may apply for one subsidised computer once every 3 years, regardless of the number of school-going children or household members with permanent disabilities.
12. For parents who wish to apply, please indicate so in Section V. If your application for MOE FAS is successful, the school will provide you with a form to apply for enrolment under the NEU PC Plus Programme and help you to send the completed form to the lead agencies appointed by IMDA for processing and approval.
13. For details about the NEU PC Plus Programme, please visit www.imda.gov.sg/neupc or contact Telephone: 66848858.



3 Second Hospital Avenue
Singapore 168937
Email: HPB_Mailbox@hpb.gov.sg

Dear Parent / Guardian,

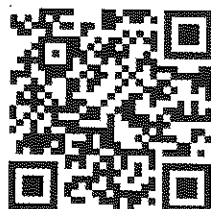
Online Consent for Immunisation and Dental Services

To support your child's wellbeing, the Health Promotion Board provides **free** health services, such as screening, immunisation and dental checks, at specified times during school hours in schools.

Parents must give their consent before their children can receive such services. Every year to date, over 99% of parents have done so.

To make it more convenient and secure, we have launched the Child Consent Portal since 2016 for you to submit your consent online. It only takes four steps:

1. Log on to <https://childconsent.hpb.gov.sg> **OR** scan the QR code below to access the Child Consent Portal **after 21 Dec 2017**.



2. Login using your SingPass with 2-factor authentication (2FA).
(You may register for SingPass by visiting <https://www.singpass.gov.sg> **OR** any SingPass counter. The location of SingPass counters and instructions for 2FA activation are available on <https://www.singpass.gov.sg>)
3. Type in your child's BC / FIN number.
4. Fill up and submit the consent form.

HPB receives enrolment information progressively from 21 Dec 2017 in batches. Should you be prompted at step 3 that HPB has not received your child's / ward's enrolment information, please provide us your email address via the portal. You will be notified via email once HPB receives your child's / ward's enrolment information.

Please submit your consent online by **15 February 2018**. You may contact the school dental staff should you require a hard copy of the form instead.

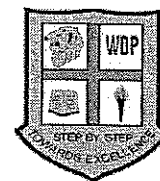
If the School Health Team is visiting the school in January or early February 2018, please submit the consent online upon receiving the School Health Service Information booklet (Health Check and Immunisation for Primary 1 Pupils).

Thank you.

Wishing you and your family good health,

Dr. K Vijaya
Director
Youth Preventive Services Division
Health Promotion Board

FAMILY matters!



Parenting Workshop

Preparing Your Child for Primary One

Synopsis

It's an important phase for children to transit from pre-school to primary school. Parents need to be there to guide and help their children to cope with the big change during this formative years so that they are confident and ready to learn and grow during their years in primary school.

Date : 9 November 2017, Thursday
Time : 11.30am to 1.30pm
Venue : Woodlands Primary
Fee : S\$5 per person
(Fee will be collected on P1 Admin day)



Supported by:



Please submit your registration form together with payment to the school general office on P1 Admin Day from 19 to 20 October 2017 from 9am to 4pm.

For more details, kindly contact Ms Annie Yap (School Coordinator) at 98437971 or Mrs Clara Yap at 62697410



REGISTRATION FORM

CLOSING DATE : 26 OCTOBER 2017

YES! Please register me/us for the workshop on

Preparing Your Child for Primary One on 9 November 2017, 11.30am to 1.30pm

No. of Pax : _____

Names of Parents : _____

Child's Name : _____

Child's Class : _____

Contact No. : _____ Email : _____

(For Office use)

Amount Received : S\$ _____ by _____ date _____