



10 Woodlands Drive 50
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Woodlands Primary School

Reference: 32 / 2017

23 Feb 2017

Dear Parent/Guardian,

Media Literacy Workshop for Primary 4 Pupils - March Holidays

As part of the school's efforts to enhance Information Communication & Technology (ICT) amongst our pupils, the school will be organising a **Media Literacy Workshop** for our Primary 4 pupils during the March school holidays.

2 Media literacy refers to "the ability to access, analyse, evaluate and create media in a variety of forms". This definition affirms the need for a media-literate person to both understand, critique, analyse and create media. Hence, the media literacy programme will aim to nurture media-literate pupils who can critically evaluate and create media on their own. The MLP will focus on the essential media literacy, as well as skills to handle cyber wellness issues. Basic media literacy include the ability to access, analyse, evaluate and create print as well as non-print media in a variety of forms, such as interpreting sources in newspapers, websites, creating a blog or webpage, posting original artwork, photography, stories and videos online, or remixing online content to create new products.

The overall objective of the MLP is to introduce and equip our pupils with the necessary media literacy skills so as to prepare them for a future where social and work literacy competencies are increasingly being re-configured in a web-based and media-centric environments. The programme will focus on the essential media literacy skills, and skills to handle cyber wellness issues.

3 The workshop for your child/ward will be held on **Monday, 13 March or Tuesday, 14 Mar. The dates for the different classes are stated below.**

Class	Date / Day	Time
Adaptability 1,4, 6A & 6B	13 March, Monday	9.00 am - 12.00 pm
Adaptability 2, 3, 5	14 March, Tuesday	9.00 am - 12.00 pm



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Details of workshop

Trainer	Trainers from Civica
Things to bring	✓ Stationery ✓ Water bottle
Where to assemble	✓ Foyer ✓ Wait for Ms Siti and Mr Jeevan to fetch you up to the venue.

4 Please complete the attached Reply Slip if you wish for your child/ward to participate in the workshop. He/She has to submit the reply slip to his/her form teacher by **Tuesday, 28 Feb 2017**.

5 We encourage your child/ward to attend this ICT holiday workshop and look forward to your continued support in looking after your child's/ward's interest at school. We hope that you will take the opportunity to be part of your child's/ward's ICT learning experience.

Yours in partnership,


Low Mui Hong (Mrs)
SH-Info Management



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Reply Slip

P4 Media Literacy Workshop

I would like to enroll my child/ward in the Media Literacy Workshop during the March holidays.

Class	Date / Day	Time
Adaptability 1,4, 6A & 6B	13 March, Monday	9.00 am - 12.00 pm
Adaptability 2, 3, 5	14 March, Tuesday	9.00 am - 12.00 pm

Name of pupil : _____

Class : 4 Adaptability _____

Parent's name : _____

Contact number : _____(R) _____(HP)

Parent's signature : _____